



Residential Move-In/out Report Form

Please return the form to rental office within 7 days of check in. Thanks!

Property Add: _____ Tenant (s) _____ Ph. _____

	Date In ()	Date Out ()	Manager' Notes
Entryway			
Living room			
Dining room			
Kitchen			
Family room			
Utility room			
Bedroom			
Bathroom			
Exterior			
Others			

Number of Keys received _____ Number of Remote Control received _____

Tenant: _____
Signature date

Tenant: _____
Signature date